

**INTERAGENCY COORDINATING COUNCIL
COMMITTEE MEETING MINUTES**

COMMITTEE: Quality Assurance and Personnel and Program Standards

RECORDER: Peter J. Guerrero

DATE: May 30, 2002

COMMITTEE MEMBERS

PRESENT: Marie Kanne Poulsen, Chair, Linda Landry, Co-Chair, Brigitte Ammons, James Cleveland, Lois Pastore, Julie Woods, Ruth Cook, Diane Kellegrew, and Kris Pilkington,

STAFF: Peter J. Guerrero, WestEd/CPEI, Virginia Reynolds, WestEd/CPEI

DDS LIAISONS: Cheri Schoenborn and Ken Freedlander

CDE LIAISON: Melody James

ABSENT: Toni Doman, Livia Faure-Gault, Susan Ferrel, Sharon Tettagah, Fran Chasen,

GUESTS: Mac Peterson, Rick Ingraham, Rhonda Ingel, Ross DiLeo, Ann Kushner, Gretchen Cypin, Troy Lane, Andra Kai Shaw, Iris-Xochitl Arroyo, Cal Enriquez, Alyson Beecher, and Judith Lovero

SUMMARY OF IMPORTANT POINTS AND ACTIONS CONSIDERED

I. Introduction and Comments:

The committee was called to order at 2:15 PM. Marie Poulsen, Chair, presided. Those present introduced themselves. Rick Ingraham, DDS State Agency Representative, Mac Peterson, ICC Chair, and Rhonda Ingel, US Department of Education, visited committee meetings today. Ms. Ingel was visiting the QAPPSC and the HSC while her colleague, Larry Ringer, visited the PAC and FSSC meetings.

II. Agenda Review:

A revised agenda was presented to the members of the committee. In addition to the items included on the agenda information about the Mental Health Screening Tool, 0-5, will be disseminated. Ann Kushner, Sonoma State University, will address the participants about the Desired Results – Access Project. Ken Freedlander will entertain questions and comments regarding the Xenologix 2001 Early Start Program: Family Satisfaction Survey discussed at the morning session of the Committee of the Whole.

III. Review and Approval of Minutes:

Minutes of the March 21 meeting were reviewed and approved as proposed.

IV. Committee Tasks and Activities:

A. Special Presentation - Ann Kushner addressed the group to discuss the Sonoma State University project to align the needs of children with special needs with the Desired Results for Children and Families project conducted by the Child Development Division of the California Department of Education (CDD/CDE). The Desired Results: Access for Children with Disabilities (DR-access) project was funded to develop a system of child outcomes and assessment methodologies that can be used to assess the progress of children with disabilities, birth to 5 years of age, and their families in the state of California. The project has been piloted using the DR access observational tool. The tool is under revision at this time and will be piloted later this year. Other project activities for the 2001-2002 year and handouts used during today's presentation are attached to these minutes.

A lively discussion ensued during which Ms. Kushner responded to questions posed by those assembled. She welcomes feedback and will maintain on-going contact with the committee. Ms. Kushner also recommended that questions about their contract with CDE could also be discussed with Chris Drouin.

B. Parent Satisfaction Survey Update – Ken Freedlander responded to questions and concerns expressed by members of the committee regarding the completed Early Start Program Family Satisfaction Survey. Most comments concerned the lack of program-specific satisfaction data in the report and some important informational areas that seem to have been omitted, such as the designation of Early Interventionist or Early Educator, from the categories of professionals providing EI services to children.

Ken thanked the group for their comments, reiterated the importance of viewing the document in its entirety, and to hold in mind that the survey was designed to solicit information about California's early intervention system as a whole. The department is looking into collecting longitudinal data utilizing a refined version of this tool.

This discussion will continue once the committee has had a chance to digest the entire report that was disseminated today. The QAPPS committee has been charged with identifying training and technical assistance implications based upon survey findings.

C. Marie Poulsen, Chair, distributed information about the development of the mental health screening tool for children 0-5 years (MHST 0-5), including copies of the tool, for the committee to review for discussion at the July meeting of the QAPPS committee. Copies of this material are attached to these minutes.

V. Adjournment: The committee adjourned at 4:45 PM.

**QUALITY ASSURANCE, PERSONEL AND PROGRAM STANDARDS
COMMITTEE**

CO-CHAIRS: Marie K. Poulsen, Ph.D. and Linda Landry

**AGENDA FOR JULY 25, 2002
1:30 PM - 5:00 PM**

1. Introductions and Opening Remarks
2. Agenda Review
3. Review and Approval of Minutes from May 30, 2002
4. Committee Tasks and Activities:
 - a) Infant Mental Health Screening Tool, 0-5.
 - b) Parent Satisfaction Survey –
 - Discussion on implications for training and technical assistance from DDS
 - Issues for longitudinal study
 - c) Early Start Strand at Health and Wellness Symposium, Fall 2003.
 - d) Status of FRC Chair on the ICC
 - e) Strategic planning for implementing personnel standards
5. Other
6. Adjourn